



SMA Accreditation

SOCIETY of MUNICIPAL ARBORISTS Executive Director: Jerri J. LaHaie, CAE |

S.M.A. MUNICIPAL PROGRAM ACCREDITATION APPLICATION

Municipality/Affiliation		E-Mail	
Primary Contact		Telephone	()
Additional Contact		Telephone	()
Address		Date of Application	

<p>Standard 1. Program must have at least one ISA Certified Arborists on staff with Municipal Specialist preferred. Provide Name(s) ISA Certified Arborist Certification Number(s).</p>
<p>Standard 2. Program must have a Local Forest Management Plan approved by appropriate local body. Provide a copy of the plan addressing at least the following topics, and the approval resolution / endorsement. In the spaces below, cite the sources and summarize the text defining the following:</p>
<p>A. Operational goals.</p>
<p>B. The agencies, personnel, equipment, budget, and other resources tasked to meet these goals.</p>
<p>C. Designation of trees for which the municipality is responsible.</p>
<p>D. Continuing care of municipally-owned trees;</p>
<p>D. Identification and removal of municipally-owned trees that are past their useful or safe lifespan.</p>
<p>F. Planting of new and replacement trees as appropriate.</p>
<p>G. Progress toward educating the general public, municipal employees, commercial and utility tree workers, and others, as appropriate, concerning the benefits and care of trees.</p>
<p>H. Actions taken in enforcement of tree-protection ordinances, zoning and construction regulations, etc., to the extent that these are elements of the municipality's tree program.</p>
<p>I. Inventory or other systems for identification and management of tree resources, problems, and opportunities.</p>
<p>J. Identification of the program's current objectives and goals for the future.</p>
<p>K. Local governing body approval.</p>
<p>Standard 3. Program must be a current NADF Tree City USA or equivalent outside U.S. Provide a copy of current TCUSA Certificate or equivalent document. <i>(This criterion must be maintained annually to maintain Accreditation).</i></p>
<p>Standard 4. Program must have a NADF Growth Award, or equivalent outside USA, in at least one of the past five years. Provide a copy of a growth award documentation, or equivalent 10-point requirement documentation.</p>

Standard 5. Program must show preference to TCIA Accredited tree care companies when private arborists are contracted. Describe how preference is designated in the Management Plan or equivalent document. At a minimum the plan should designate TCIA Accreditation as a tiebreaker in awarding contracts.

Standard 6. Program must incorporate ANSI Z133.1 safety standards, or equivalent outside USA. Minimum proof of incorporation of the safety standards. Provide copies of the relevant parts of the municipality's tree ordinance, forest Management Plan, departmental procedures, and/or tree-care contracts (all that apply) confirming adoption and application of ANSI Standard Z133.1 into the municipality's tree-care operations.

Standard 7. Program must incorporate ANSI A300 tree care performance standards, or equivalent standards outside USA. Minimum proof of incorporation of the performance standards. Provide copies of the relevant parts of the municipality's tree ordinance, forest Management Plan, departmental procedures, and/or tree-care contracts (all that apply) confirming adoption and application of ANSI Standard A300 into the municipality's tree-care operations.

Standard 8. Program must pledge adherence to the SMA Code of Ethics and to promote SMA objectives. Provide a copy of the Code of Ethics pledge letter signed by an authorized individual.

I certify that all information documenting the above requirements is complete and accurate:

Printed name and municipal position of certifying authority	Signature of certifying authority	Date

APPLICATION CHECKLIST – all written materials in 1 Hard copy plus 1 CD/DVD or jump drive:

	Application Form (these pages, with information inserted/attached)	Additional supporting materials
	Forest Management Plan (with approvals), plus contracts and other documents needed to support accreditation application	\$150 Initial application fee \$100 annual renewal fee – if renewing

Submit Accreditation Application in 1 hard copy plus 1 CD/DVD or jump drive containing the same material, with \$150 initial application fee to:

Jerri J. LaHaie, Executive Director
 Society of Municipal Arborists
 P.O. Box 90060
 East Point, GA 30364
 email: urbanforestry@prodigy.net

If renewing accreditation, submit \$100 annual renewal fee online at www.urban-forestry.com.

for SMA use only	
	date
Received by SMA ExDir	
Forwarded to Committee	
Review completed	
Returned to SMA ExDir	