

JOB ANNOUNCEMENT

January 12, 2012

JOB TITLE: Urban Forestry Instructor

REPORTS TO: Director of Education

Location: Washington DC

JOB SUMMARY:

Casey Trees is looking for an Urban Forestry Instructor to work with the Director of Education in developing and implementing our training programs and consulting the public regarding their arborist concerns. Duties include; facilitating Education classes, leading tree walks, training staff and volunteers on the most up to date arborist research.

The ideal candidate is an experienced, enthusiastic, highly motivated individual, loves working with people, and is dedicated to urban and community forestry. The candidates should possess a broad range of technical urban forestry skills, excellent interpersonal communication skills, and a genuine interest in the conservation mission of the organization.

RESPONSIBILITIES INCLUDE:

- Facilitate all educational classes and tree walks
- Assist in developing content for classroom and internet course offerings.
- Lead tree walks and assist in developing online tree walks.
- Develop and conduct a consulting Arborist program for the public on general tree care and health questions
- Keep up to date on the best practices on tree care.

PREFERRED QUALIFICATIONS:

- Bachelor's degree in arboriculture, horticulture, urban forestry, landscape management or related field, and two or more years of experience required. Master's degree preferred.
- Experience in teaching and conducting classes.
- A passion for and commitment to urban and community forestry.
- Excellent communication, organizational, and interpersonal skills.
- Ability to manage multiple projects in a fast-paced non-profit environment.
- Proficiency with MS Office including MS Word, Outlook and Excel are essential.
- Experience with tree planting and landscape operations, tree stock type and sizes, tree selection, nursery operations, and ANSI standards are essential.
- ISA certification or ability to acquire within the first year of employment.
- Must be flexible to work evenings, weekends and extended hours when needed.



- Valid driver's license, and clean driving record.

POSITION DURATION AND COMPENSATION:

This is a full time year round position starting on or after March 1st, 2012, with benefits, paid holidays, a uniform allowance, and a starting salary range of \$40,000 - \$45,000 (commensurate with experience).

The Urban Forestry Instructor is an exempt position

TO APPLY:

Please email the following items to Sue Erhardt, Director of Education at jobs@caseytrees.org:

- Letter of interest
- Résumé
- Available start date
- Contact information for three references

Enter "Urban Forestry Instructor" in the subject line of the email.

Applications due by 12:00 pm EST Friday, January 27, 2012. No telephone or email inquiries please. Applicants must be available for a face-to-face interview at Casey Trees' headquarters.

Casey Trees is an Equal Opportunity Employer